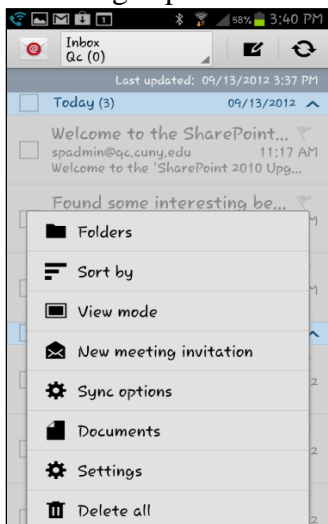
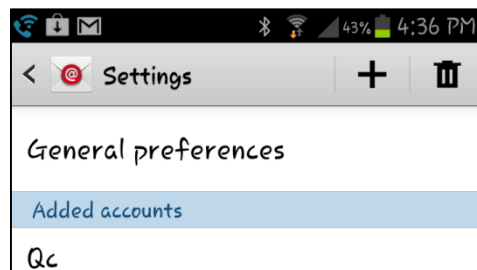


How to Install Student Email on Android

Step 1- Open the Email client on your phone. Once open, select the Menu button on the phone, then select the Settings option.



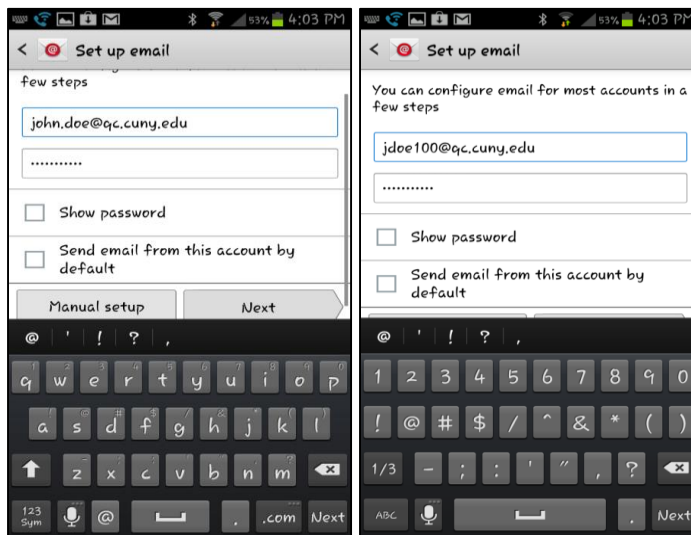
Step 2- Select the Plus sign, on top of the screen.



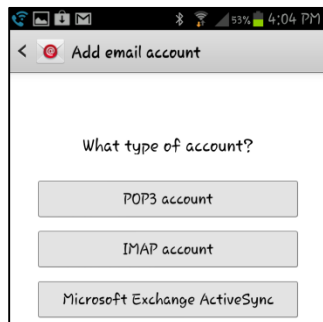
Step 3- Enter your QC Email address and password in the corresponding field. Then, select Manual Setup.

Please Note: Student email addresses are their first initial of their first name, their full last name, and a three digit number, such as 100 or 103, @qc.cuny.edu.

Faculty/Staff email addresses are their full first name, a period, and their full last name @qc.cuny.edu.

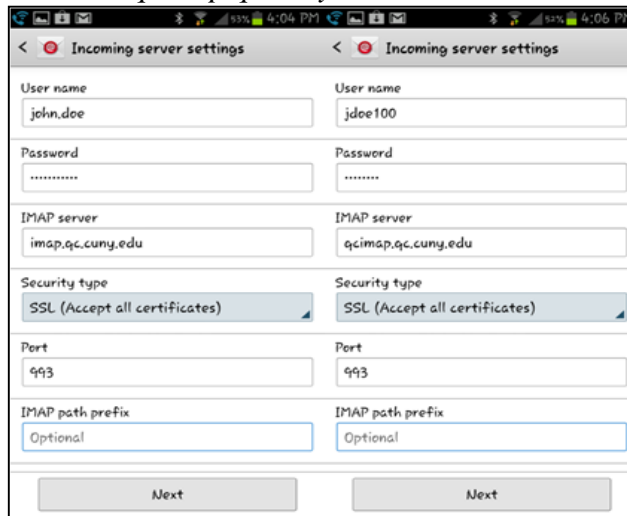


Step 4- Select the option for IMAP account.

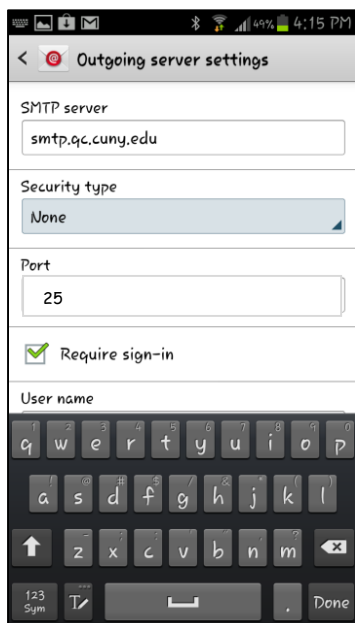


Step 5- Set up the IMAP server and select Next.

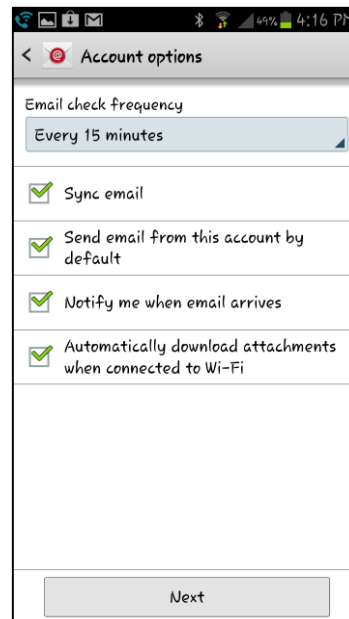
Faculty and Staff: imap.qc.cuny.edu
Students: qcimap.qc.cuny.edu



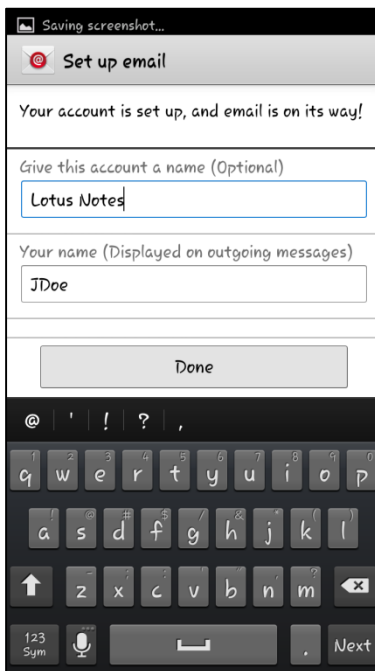
Step 6- Set up the SMTP server to smtp.qc.cuny.edu and select the Security type. After this step, select Next.



Step 7- On this screen, you will be asked to set up your Account Options. Once you have completed that, select Next.



Step 8- Your account is officially set up. You have the option of providing this account with a name to separate it from other email accounts, and also include your name, as it is to be displayed on outgoing messages. Once you have completed that, select Done.



Step 9- Once you have signed in, you will be able to view your Lotus Notes email.

