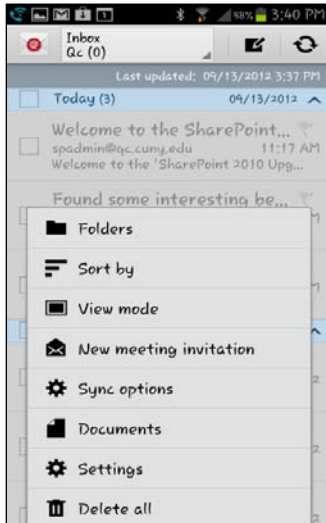
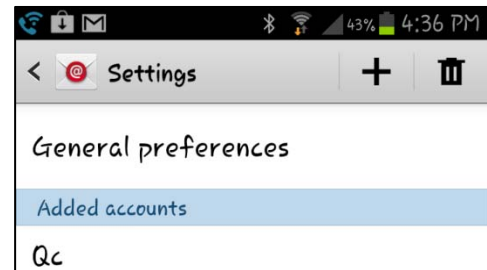


## How to Install Lotus Notes Traveler on Android

**Step 1-** Open the Email client on your phone. Once open, select the Menu button on the phone, then select the Settings option.



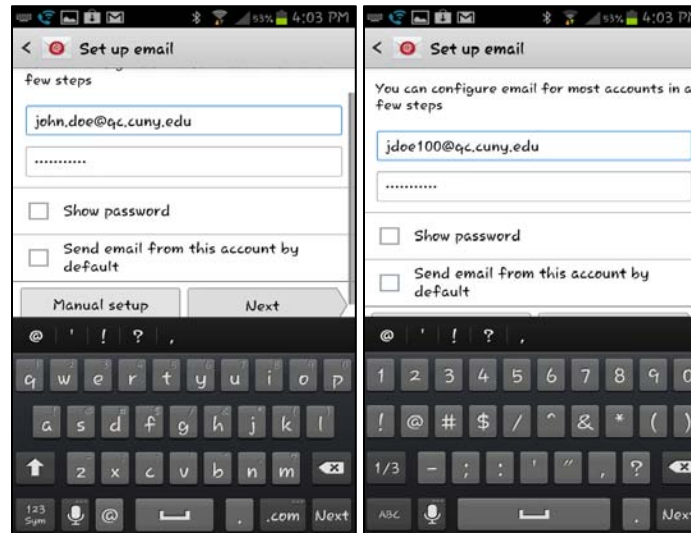
**Step 2-** Select the Plus sign, on top of the screen.



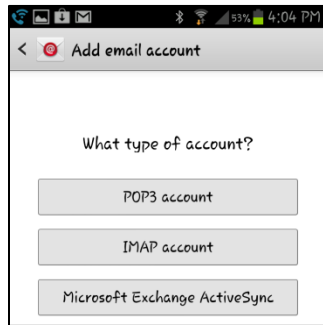
**Step 3-** Enter your QC Email address and password in the corresponding field. Then, select Manual Setup.

*Please Note:* Student email addresses are their first initial of their first name, their full last name, and a three digit number, such as 100 or 103, @qc.cuny.edu.

Faculty/Staff email addresses are their full first name, a period, and their full last name @qc.cuny.edu.

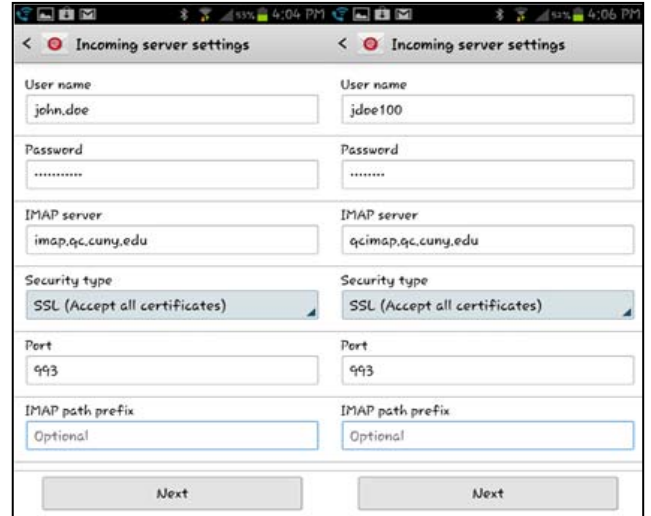


**Step 4-** Select the option for IMAP account.



**Step 5-** Set up the IMAP server and select Next.

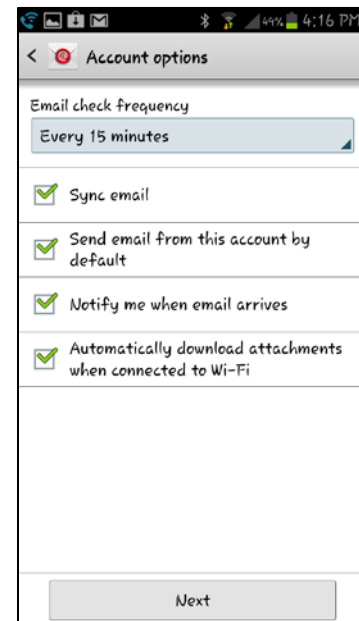
*Faculty and Staff: [imap.qc.cuny.edu](mailto:imap.qc.cuny.edu)  
Students: [qcimap.qc.cuny.edu](mailto:qcimap.qc.cuny.edu)*



**Step 6-** Set up the SMTP server to [smtp.qc.cuny.edu](mailto:smtp.qc.cuny.edu) and select the Security type. After this step, select Next.



**Step 7-** On this screen, you will be asked to set up your Account Options. Once you have completed that, select Next.



**Step 8-** Your account is officially set up. You have the option of providing this account with a name to separate it from other email accounts, and also include your name, as it is to be displayed on outgoing messages. Once you have completed that, select Done.



**Step 9-** Once you have signed in, you will be able to view your Lotus Notes email.

